

MINUTES

The McCurtain Memorial Medical Management, Inc. Board of Trustees held their regularly scheduled meeting on March 24, 2022 in the North Tower conference room of McCurtain Memorial Hospital. Notice of the meeting was filed with the County Clerk's Office and agenda was posted in the window of the Cashier's office located in the front lobby of the hospital 24 hours prior to the meeting.

ATTENDANCE:

Hospital and Management Staff Attendance:

Brian Whitfield, Interim CEO Dustin Leonard, CNO Mike Orr, Consulting CFO
Leslie McGovern, Medical Staff Services Kena Allen, CFO

Guests included:

Gretchen Adams, MD Clinic Director

CALL TO ORDER

Kendra Gross called the meeting of the Hospital Board of Trustees to order at 6:00 pm in the North Tower Conference Room of McCurtain Memorial Hospital.

ROLL CALL DETERMINATION OF QUORUM

Kendra Gross – Present Lindsey Campbell – Absent (arrived 6:28) Johnnie Meredith- Present
Henry Moy – Present Bruce Willingham - Present

CHIEF OF MEDICAL STAFF

Monty Grugan – Absent

ROUTINE BUSINESS:

Consideration and vote to approve the minutes of the March 7, 2022 Board of Directors Meeting.

Johnnie Meredith moved and seconded by Bruce Willingham to approve the minutes as presented.

Members voting aye: Unanimous

Members opposed: None

Discussion and possible action regarding the lease agreement with the Hospital Authority and the County Commissioners.

This afternoon Kendra, Brian, and Mike met with the County Commissioners to work toward a lease agreement. Barry Smith, CEO of a hospital management company, John Clinton from the Authority Board, Kena Allen, Dustin Leonard, and Lane Manginell from the hospital also attended. After lengthy discussion it was agreed there will be a 7-year lease drafted and signed before the expiration of the current lease set to expire on December 1, 2022. The County Commissioners repeated that they wanted more accountability from the McCurtain Memorial Medical Management, Inc. board. Combining the Authority Board and the McCurtain Memorial Medical Management, Inc. board was discussed. The County Commissioners have been advised by Barry Smith that there is no need for an extra layer of protection between the hospital and the County.

After discussion, it was agreed that Kendra would inform the County Commissioners that the McCurtain Memorial Medical Management, Inc. board would agree to the County Commissioners appointing one non-voting ex officio member to the McCurtain Memorial Medical Management, Inc. board.

Finance Report

Kena Allen passed out three financial reports for review. The A/P Aging report, a list of all checks written between 2/17/22 to 3/15/22 and the list of invoices to be taken to the Authority Board to be paid by

McCurtain County Hospital Authority.

Consideration and vote to ratify checks written between 2/17/22 – 3/15/22.

After discussion, Bruce Willingham and Henry Moy seconded to ratify checks written between 2/17/22 – 3/15/22 as presented.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to ratify/approve the request for expenses to be paid by McCurtain County Hospital Authority.

We took expenses of \$130,126.47 to the Authority Board this month to be paid from the HA-3 account. Kena reported that the Authority Board has requested the purchase orders to be completed and attached to the invoices before they approve the expenses. They then have all the Authority Board members sign the purchase orders. This has caused some delays and extra work for our accounting department in order to meet this request and also comply with the reequipments that the County Clerk requires in order to issue the checks, but Kena stated that we would be able to comply with their request.

After discussion, Johnnie Meredith moved and seconded by Bruce Willingham to approve the expenses as presented.

Members voting aye: Unanimous

Members opposed: None

CNO Report

Dustin Leonard reported that our last Covid patient was on March 18th. We have also seen a number of Flu patients. Our census has averaged 11.7 with about 4 swing, 7 inpatients. ER census has also remained steady. ER's last Covid patient was on March 15th. Dustin is working diligently to make sure we are billing for our services appropriately. He has found multiple items that have not been charged for since we moved to Meditech. He has also worked with Lane Manginell, Med/Surg Director to establish 4 rooms on Med/Surg as stepdown ICU rooms. We had previously provided the higher level of care without charting as 'stepdown ICU'. When the care is charted appropriately we receive a higher reimbursement.

Quality Council Report

Holli Garrett has accepted the position of Quality/Risk Manager and presented the quality report to the board. The report showed the census was down a bit in February, but surgery procedures were up. There were no grievances or complaints reported in February. Falls had remained steady at 5, but we will soon have our Stryker bed alarms working and we believe that will reduce patient falls. There were no sentinel events. Holli has begun the onboarding process to receive the Press Ganey reports. Press Ganey is the company which sends out the patient satisfaction surveys.

After discussion, Lindsey Campbell moved and Johnnie Meredith seconded approve the report as presented.

Members voting aye: Unanimous

Members opposed: None

DNV Survey Update

We have formed a Survey Readiness Team which meets each morning and reviews three criteria each day. The recommendations are then taken to the departments for implementation. We expect the survey to take place in April. It could be virtual, but we do not know for sure at this point.

Medical Staff Report

Leslie McGovern presented the minutes from the March Medical Executive Committee meeting. Leslie pointed out the Medical Executive Committee had approved an update to the Anesthesia report that our current CRNA Thomas LeBlanc has requested. The board agreed with the Medical Executive Committee to approve the updated form.

Consideration and vote to approve Medical Staff minutes and recommendations of the Medical Staff.

After review of the supporting documentation and discussion, the following recommendations were approved.

PROVISIONAL APPOINTMENTS:

Active Staff:

- Karley Koch, DO Hospitalist privileges 3/24/22 to 3/31/23

Allied Health Professionals:

- None

Consulting Staff:

- Derek Matheson, MD Neurology Telestroke privileges 3/24/22 to 3/31/23

REAPPOINTMENTS:

Active Staff:

- Sushanta K Goswami, MD Hospitalist privileges 3/31/22 to 3/31/24
- Julie Mahaney, MD Hospitalist & ER staff privileges 2/28/22 to 2/28/24

RESIGNATIONS

- Charles Woodward, DO – he asked to let his privileges expire – hasn't worked since June 2021.

After discussion, Johnnie Meredith moved and seconded by Bruce Willingham to approve the minutes and recommended privileges as presented.

Members voting aye: Unanimous

Members opposed: None

Administrator's Report

- The C-Suite has moved into the area previously used by Home Health. This allows the team to be in the same area and is a much larger, nicer space than previously used.
- We continue to reduce agency nurse staffing. We currently have four agency nurses. Two contracts will expire in two weeks, and the last two in four weeks.
- We are currently 100% staffed except for a respiratory therapist and an ultrasound tech. Unfortunately, our current ultrasound tech has accepted a position at the Choctaw Clinic. We have reached out to an agency to fill this position until we can find a permanent replacement. We are looking for a tech who can also perform Echo's.

- We have signed a contract with a new Radiology group which will take over services on April 6th. The new company will not be able to provide an onsite Radiologist. We looked at several companies, but no one was able to provide onsite services at a reasonable cost. There is a national shortage of Radiologists at this time. Radiology patients will no longer have to take a CD of their images to their physicians. Their physician will be able to scan a qr code which will take them to the images online. We have had many complaints concerning the use of the CDs.
- Brian and Dustin met with Dr. Yatawatta yesterday and he has agreed to stay until August. OU has tentatively hired a new surgeon to practice in Idabel, but they want to make sure we will have a lease agreement before making a final commitment. Dustin, Brian and Kendra will be meeting with Dr. Medina in Oklahoma City April 4th.
- On Monday the storm knocked out our intranet. IT and maintenance worked very hard and have us mostly back to full capacity. Meditech also helped with the rebuild.
- We have a new McCurtain Memorial Hospital logo and our website has been updated and made much more user friendly and modern.

NEW BUSINESS:

None

III. Consideration and vote to enter Executive Session to discuss salaried personnel as authorized by 25 OS § 307(B)(1)

At 7:14 Johnnie Meredith moved and seconded by Bruce Willingham to enter in Executive Session.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to return to open session.

At 7:33 Henry Moy moved and seconded by Johnnie Meredith to return to open session.

Members voting aye: Unanimous

Members opposed: None

Consideration and possible vote on actions to be taken if any on matters pertaining to communications from hospital attorney as authorized by 25 O.S. § 307(B)(4)

Lindsey Campbell moved and seconded by Bruce Willingham to appoint Brian Whitfield as Interim CEO and authorize board chairman to negotiate contract for permanent position as discussed in executive session.

Members voting aye: Unanimous

Members opposed: None

PUBLIC COMMENTS:

None

Adjournment

Meeting Adjourned at 7:34 pm.

Interim Board Secretary