

MINUTES

The McCurtain Memorial Medical Management, Inc. Board of Trustees held a special meeting on February 28, 2022 in the North Tower conference room of McCurtain Memorial Hospital. Notice of the meeting was filed with the County Clerk's Office and agenda was posted in the window of the Cashier's office located in the front lobby of the hospital 24 hours prior to the meeting.

ATTENDANCE:

Hospital and Management Staff Attendance:

Mike Orr, Interim CEO/CFO Brian Whitfield, COO/HR/PR
Leslie McGovern, Sr. Administrative Assistant

Guests included:

Kena Allen, Controller Lane Manginell, MedSurg PCD Linda Shelton, House Supervisor
Gretchen Adams, MD Primary Care Clinic Gina Seagraves, Dietary Manager

CALL TO ORDER

Kendra Gross called the meeting of the Hospital Board of Trustees to order at 4:01 pm in the North Tower Conference Room of McCurtain Memorial Hospital.

ROLL CALL DETERMINATION OF QUORUM

Kendra Gross – Present Lindsey Campbell – Absent (Arrived 4:02)
Johnnie Meredith- Present Henry Moy – Present Bruce Willingham – Present

CHIEF OF MEDICAL STAFF

Monty Grugan – Absent

ROUTINE BUSINESS:

Consideration and vote to approve the minutes of the January 27, 2022 Board of Directors Meeting.

Henry Moy moved and seconded by Johnnie Meredith to approve the minutes as presented.

Members voting aye: Kendra Gross, Johnnie Meredith, Henry Moy

Abstained: Bruce Willingham

Members opposed: None

Consideration and vote to approve the minutes of the February 18, 2022 Board of Directors Meeting.

Johnnie Meredith moved and seconded by Lindsey Campbell to approve the minutes as presented.

Members voting aye: Unanimous

Members opposed: None

Discussion and possible action regarding the lease agreement with the Hospital Authority and the County Commissioners.

The Authority Board held a special meeting January 21st at the County Commissioner's office. During that meeting they consulted with an attorney who also owns a management firm. They voted to renegotiate our lease. Their concerns were the lack of accountability and the 50 year length of the lease as it is currently written. There have been no discussions since, but Kendra, Mike, and Brian will be meeting with Jimmy Westbrook tomorrow to begin negotiations for a new lease. The county commissioners state that they are not opposed to a new hospital and are supportive of the hospital. The Authority Board meets tonight at 5:30, but a discussion concerning this issue is not on the agenda.

Finance Report

Mike Orr reviewed the financial reports (pages 11-21 of packet) and reported that both payroll taxes and biomed payments are up to date. Mike also pointed out several noteworthy observations (page 11 of the packet).

Consideration and vote board acceptance of the January Operating Results and Financial Statements.

After discussion, Johnnie Meredith moved and seconded by Bruce Willingham to approve the Operating Results and Financial Statements as presented.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to ratify checks written between 1/10/22 – 2/16/22 (pgs. 14-18 of packet).

After discussion and review of the checks, Henry Moy and Lindsey Campbell seconded to ratify checks written between 1/10/22 – 2/16/22 as presented.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to ratify/approve the request for expenses to be paid by McCurtain County Hospital Authority.

We took expenses of \$154,948.95 to the Authority Board this month to be paid from the HA-3 account. (page 21 packet).

After discussion and review, Bruce Willingham moved and seconded by Johnnie Meredith to approve the request as presented.

Members voting aye: Unanimous

Members opposed: None

Consideration and possible vote to authorize Kendra Gross, McCurtain Memorial Medical Management, Inc., board chairperson, Johnnie Meredith, McCurtain Memorial Medical Management, Inc. board vice – chair, and Brian Whitfield, McCurtain Memorial Hospital COO as signers of the following bank accounts. MCNB #114349, MCNB #114261, INB #569562, MCNB #12555, MCNB #114085, US Bank #153911875232, MCNB #134600 MCNB #114052, Equity #7401002674, PPP#2 Loan #7401002408(Loan#7400405530 is paid in full, this account may be closed by -0- balance default), and Line of Credit Account #7400440938.

After discussion, Lindsey Campbell moved and seconded by Henry Moy to authorize signers as requested to all McCurtain Memorial Hospital accounts listed.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to remove Walt Frey, Julia Grigory, Chuck Cave, Jahni Tapley, Pamela Johnson, Sandra Leggett, and Brad Morse as signers to the following bank accounts: MCNB #114349, MCNB #114261, INB #569562, MCNB #12555, MCNB #114085, US Bank #153911875232, MCNB #134600 MCNB #114052, Equity #7401002674, PPP#2 Loan #7401002408(Loan#7400405530

is paid in full, this account may be closed by -0- balance default), and Line of Credit Account #7400440938.

After discussion, Henry Moy moved and seconded by Bruce Willingham to remove signers as listed from all McCurtain Memorial Hospital accounts listed.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to approve revised Policy 97-11 Mandatory Covid-19 vaccination policy

Brian Whitfield reviewed the revisions to the Covid Policy. The changes were discussed with the hospital attorneys and approved by them. The updated policy takes a more reasonable view on accommodations for those employees who have applied for exemptions which will allow them to remain employed as long as they follow the requirements outlined in the policy. The impact of the changes has been felt throughout the hospital with a rise in morale and a lessening of the tension the former policy had caused. We have welcomed back several employees who had been placed on leave due to the former policy and have been able to recruit new hires who would not have looked at McCurtain Memorial Hospital for employment when they could go to another hospital where the policy was not as conservative as our former policy.

Kendra also informed the board that going forward we will review policy changes on a quarterly basis.

After discussion, Johnnie Meredith moved and Bruce Willingham seconded to approve the revised Policy as presented.

Members voting aye: Unanimous

Members opposed: None

Clinical Update

Dustin Leonard, RN, BSN has been promoted to CNO. Dustin was unable to be at this meeting due to a prior commitment.

Consideration and vote to approve Quality Council Minutes

The February Quality Council minutes and attachments. (page 26-41 of the packet plus the Quality Management Report handout). The minutes included department reports from Dietary, PT/OT/ST, EVS, Laboratory, Drug Room, Respiratory Therapy, Imaging, and Mammography, minutes from the Safety Committee, Infection Control Committee and Pharmacy & Therapeutics Committee. It also included several contracts which had been reviewed and the recommendations for each.

After discussion and review, Johnnie Meredith moved and Bruce Willingham seconded to approve the minutes, reports, and attachments as presented.

Members voting aye: Unanimous

Members opposed: None

Medical Staff Report

Leslie McGovern reviewed the minutes from the February Medical Executive Committee meeting.

Consideration and vote to approve Medical Staff minutes and recommendations of the Medical Staff.

After review of the supporting documentation and discussion, the following recommendations were approved.

PROVISIONAL APPOINTMENTS:

Active Staff:

- Morgan Bonds, MD surgical privileges 2/12/22 to 2/28/23
- Frank Wood, MD surgical privileges 2/14/22 to 2/28/23

Allied Health Professionals:

- Bryan Daniels, CRNA anesthesia privileges 2/12/22-2/28-23

Consulting Staff:

- Akash Patel, MD Neurology Telestroke privileges 2/24/22 to 2/28/23

Emergency Medicine Staff:

- Philip Sloan, MD Emergency Medicine privileges 2/24/22 to 2/28/23

MOVE FROM PROVISIONAL APPOINTMENTS:

- David Randel Allen, MD Consulting Pulmonary Telemed privileges 3/31/22 – 3/31/23

REAPPOINTMENTS:

Active Staff:

- Julie Mahaney, MD Active & ER staff privileges 2/28/22 to 2/28/24 – have not received packet. Emailed 3 times, had Brad text twice, today, she states too busy today, will send asap. It was agreed to recommend temporary privileges to cover until next month's meeting.

Allied Health Professionals:

- Rodney Mann, CRNA Anesthesia privileges from 3/31/22 – 3/31/24

LOCUM TENENS:

- Ashanga Yatawatta, MD Locum Tenens Surgical & ER privileges beginning 1/18/22 for a period of no more than 30 consecutive days, not to exceed 5 consecutive periods of 30 days.

RESIGNATIONS

- Bruno Politano, NP provisional appointment will expire 3/31/22 and he does not wish to retain privileges.
- Walter Lajara-Nanson, MD resigned from Regional Brain Institute as of 1/26/22
- Mark Michels, MD privileges expire 2/28, sent packet 3 times, no response; hasn't worked since March
- Nicholas O'Bright, privileges expire 2/28, sent packet 3 times, no response; hasn't worked since February

After discussion, Lindsey Campbell moved and seconded by Johnnie Meredith to approve the recommended privileges as presented.

Members voting aye: Unanimous

Members opposed: None

Administrator's Report

- Tom LeBlanc, our new CRNA has been a good addition to our team. He has been very easy to work with and we look forward to his time here.
- We have gotten lots of good feedback from the new Covid vaccination requirements.

- We are working with a recruiting firm which charges a flat rate to search for a new CEO. We expect to have resumes to review within the week. We may need to have a special meeting to go over the resume's or for phone interviews.
- We did have a CFO candidate this past Friday. The position is still open.
- The practice manager position will be open soon. Jason Barr has given his notice and will be leaving on March 16th. Jennifer Jackson, former practice manager, has agreed to help until we fill this position. Dr. Adams informed the board that there was no March schedule posted at this time and volunteered to help with scheduling if needed.
- The current DIA contract ends soon. Brian and Mike have spoken with DIA about continuing our relationship, but they are not able to continue providing an onsite radiologist one day per week. Brian has reached out to Concord Radiology and has a call with them scheduled for tomorrow. Concord will also need a subsidy, but they can provide an onsite radiologist weekly.

NEW BUSINESS:

None

PUBLIC COMMENTS:

None

Adjournment

Meeting Adjourned at 5:02 pm.

Interim Board Secretary