

**McCurtain Memorial Medical Management, Inc.**  
**Open Records Act Request**  
**Fee Schedule**

**Copy Costs**

| <b>Description</b>     | <b>Cost</b> |
|------------------------|-------------|
| Regular Copies (B&W)   | \$0.25/page |
| Regular Copies (Color) | \$0.50/page |
| Certified Copies       | \$1.00/page |

**Search Fees**

| <b>Description</b>                         | <b>Cost</b> |
|--------------------------------------------|-------------|
| Electronic Records Search Fee by MMH Staff | \$50/hour   |
| Physical Records Search Fee by MMH Staff   | \$100/hour  |

**Legal Review & Redaction Fees**

| <b>Description</b>                                       | <b>Cost</b> |
|----------------------------------------------------------|-------------|
| Review or Redaction by Outside Counsel                   | \$150/hour  |
| Review or Redaction by Outside Paralegal/Legal Assistant | \$75/hour   |

**Open Records Act Request Policies**

- Fees will be calculated prior to the production of records.
- Anticipated fees in excess of \$75 must be paid in advance of preparation of records.
- Records will be produced for review at the Hospital during regular business hours. Records will not be emailed, faxed or otherwise delivered electronically. Due to the safety and security of our systems, we do not accept nor permit electronic storage devices such as flash drives, SD cards and other similar devices.
- The Hospital will not charge a search fee when the release of records is in the public interest as defined by 51 O.S. § 24A.5; however, if the request is solely for commercial purposes or would clearly cause an excessive disruption of essential functions, the Hospital will charge a search fee and/or a fee for legal review or redaction in accordance with the fee schedule provided above. The minimum search fee in such instances will be \$75.
- All statutory provisions regarding confidentiality will apply. The Hospital will withhold records that may be deemed confidential by the Open Records Act.