

MINUTES

The McCurtain Memorial Medical Management, Inc. Board of Trustees held their regularly scheduled meeting on April 28, 2022 in the North Tower conference room of McCurtain Memorial Hospital. Notice of the meeting was filed with the County Clerk's Office and agenda was posted in the window of the Cashier's office located in the front lobby of the hospital 24 hours prior to the meeting.

ATTENDANCE:

Hospital and Management Staff Attendance:

Brian Whitfield, Interim CEO	Dustin Leonard, CNO	Mike Orr, Consulting CFO
Leslie McGovern, Medical Staff Services	Kena Allen, CFO	Holli Garrett, Risk Manager

Guests included:

Gretchen Adams, MD Clinic Director	Sharon Payne, Authority Board	Jeremy Mixon
Lane Manginell, Med Surg Director	Travis Skinner, BKD	Marie Castro, BKD

CALL TO ORDER

Kendra Gross called the meeting of the Hospital Board of Trustees to order at 6:00 pm in the North Tower Conference Room of McCurtain Memorial Hospital.

ROLL CALL DETERMINATION OF QUORUM

Kendra Gross – Present	Lindsey Campbell – Present	Johnnie Meredith- Present
Henry Moy – Present	Bruce Willingham - Present	

CHIEF OF MEDICAL STAFF

Monty Grugan – Absent

ANNOUNCEMENTS AND INTRODUCTION OF GUESTS

There were no announcements. Guests were introduced and welcomed.

PRESENTATION OF AUDITED FINANCIAL STATEMENT AND COPE REPORT FOR MCCURTAIN MEMORIAL HOSPITAL FISCAL YEAR ENDING 6/30/21

Travis Skinner and Marie Castro of BKD presented the audit report for FY ending 2021. Travis reviewed the guidelines for reporting the various Covid funds that McCurtain Memorial Hospital had received and the reporting process we were required to go through to verify we had spent the funds within those guidelines. Marie reviewed the audit process and some difficulties they had encountered due to our conversion within the audited timeframe to meditech, the turnover in our accounting staff and changing billing services. She also discussed the concern BKD had after reviewing our December 2021 financials. In December we had paid off most of our accounts payable which depleted our cash to a concerning degree. The decrease in cash on hand and the requirement by CMS to repay a loan taken out in 2020 at 50% of our reimbursements created the possibility of a Going Concern finding. The McCurtain Memorial Hospital management team has made many changes to reduce our spending and show that we will be able to rebuild our cash and are not a Going Concern and BKD agreed. Mike Orr passed out a report showing how the \$6.7M operating income from fiscal year 2021 had been used to all board members and guests.

Travis and Marie answered several questions from both board members and guests. Kendra and Brian both thanked them for their presentation.

ROUTINE BUSINESS:

Consideration and vote to approve the minutes of the March 24, 2022 Board of Directors Meeting.

Bruce Willingham moved and seconded by Johnnie Meredith to approve the minutes as presented.

Members voting aye: Unanimous

Members opposed: None

Finance Report

Kena Allen presented the financial statements from February and March. (page 9 to 25 of packet) and reported that both payroll taxes and Bio-med payments were now up to date. At the time of the Finance Committee meeting Bio-med invoices were slightly over 30 days, but have since been paid.

Consideration and vote to ratify checks written between 3/16/22 – 4/18/22.

After discussion, Johnnie Meredith moved and Bruce Willingham seconded to ratify checks written between 3/16/22 – 4/18/22 as presented.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to ratify/approve the request for expenses to be paid by McCurtain County Hospital Authority.

Kena passed out the report showing check requests totaling \$130,594.66 taken to the Authority Board this month to be paid from the HA-3 account in May.

After discussion, Johnnie Meredith moved and seconded by Lindsey Campbell to approve the expenses as presented.

Members voting aye: Unanimous

Members opposed: None

Draft F990 Available for Review

Kena reported that the draft 990 is available for review and will be emailed out to the Board members next week.

Consideration and vote to authorize Kena Allen, CFO to open an interest-bearing account for the purpose of Repairs and Maintenance with the same signature list as other McCurtain Memorial Medical Management, Inc. accounts.

After discussion, Bruce Willingham moved and seconded by Henry Moy to authorize Kena Allen, CFO to open an interest-bearing account for the purpose of Repairs and Maintenance with the same signature list as other McCurtain Memorial Medical Management, Inc. accounts. We plan to set aside a certain amount each month to make improvements and repairs to our facility.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to authorize Kena Allen, CFO to close account #12555 which is noninterest bearing and has a monthly fee.

After discussion, Johnnie Meredith moved and seconded by Bruce Willingham to authorize Kena Allen, CFO to account #12555 which is noninterest bearing and has a monthly fee.

Members voting aye: Unanimous

Members opposed: None

CNO Report

Dustin Leonard reported that ER was averaging 31.5 patients/day. We had 18 AMA's in March and 33 LWBS. He explained the difference between AMAs and LWBS to the board and guests. Both categories are reviewed each day to see why the patient left and if improvements can be made to reduce these numbers. We had 62 transfers and 3 deaths in the ER. We had 2 positive Covid patients, but they were not severe enough to need to be admitted. Med/Surg has had 395 patents. We are working to increase our Swing Bed program. We had one death on the Med/Surg floor this past month.

Quality Council Minutes & Report

The Quality minutes were in the packet (page 28-30). The Quality Management Reports were passed out to all board members. The report showed the census, surgical procedures, ED visits and Imaging procedures were all up in March. There was one grievance reported in March and only 3 patient falls. There were no sentinel events.

After discussion, Bruce Willingham moved and Johnnie Meredith seconded approve the report as presented.

Members voting aye: Unanimous

Members opposed: None

Leslie reviewed the list of policy changes (page 31-32) to 20 Department Policy & Procedure Manuals. The policies have all been uploaded on the intranet and are available to all employees. Most of the changes were cosmetic such as changing CPSI or T-System to Meditech, updating scope of services, grammatical corrections, or removal of job descriptions which did not belong in policy manuals. We have also updated all policies to the new logo.

After discussion, Johnnie Meredith moved and Henry Moy seconded approve the Policy and Procedure Manuals as presented.

Members voting aye: Unanimous

Members opposed: None

DNV Survey Update

We have completed day one of the survey and have had very positive feedback from the surveyors. We have several meetings scheduled in the morning and then the survey will be completed by 1 pm. We know that 14 of the 15 findings from last year have been rectified.

Clinic Update

Gretchen Adams, MD reported that each McCurtain Memorial Hospital clinic saw an average of 408 to 485 patients per month. We currently have 5 providers. In March the clinics saw 1347 patients and billed (not collected) \$254,000. We are working on collections and accounts receivable to increase collections. Two NPs have resigned so the clinic hours will be changing until we can fill those positions. Hochatown Clinic will be closed Mondays and Tuesdays. Booker T is closed. Valliant Clinic will be closed Saturdays and Sundays. Clinic Policies and Procedures are being updated, but there is a lot of work to be done on them. Clinics are seeing more Covid patients but not severe enough

to be admitted. There is a pharmacy in Idabel now that does carry the current antiviral recommended to treat Covid.

Medical Staff Report

Dr. Adams reviewed the minutes from the April Medical Executive Committee meeting. There was a much longer list of appointments and resignations than usual because we have changed radiology groups from DIA to Eagle Radiology Group.

Consideration and vote to approve Medical Staff minutes and recommendations of the Medical Staff.

After review of the supporting documentation and discussion, the following recommendations were approved.

PROVISIONAL APPOINTMENTS:

Active Staff:

- Kenneth Roberts, DO Hospitalist privileges 4/28/22 to 4/30/23

Allied Health Professionals:

- Stefany Moore, NP Emergency Medicine privileges 4/11/22-4/30/23
- Blake Wilson, CRNA Anesthesia privileges 4/22/22-4/30/23
- Heather England, NP Hospitalist privileges 3/21/22-3/31/23

Consulting Staff:

- Jason Akrami MD Telemed Radiology privileges 4/1/22-5/1/23
- John Alexander, MD Telemed Radiology privileges 4/1/22-6/1/23
- Jose Arjona, MD Telemed Radiology privileges 4/1/22-8/1/22
- Samantha Castillo, MD Telemed Radiology privileges 4/1/22-5/1/23
- Luke Chambless, MD Telemed Radiology privileges 4/1/22-7/1/23
- Byron Christie, MD Telemed Radiology privileges 4/1/22-7/1/23
- Phoebe Dann, MD Telemed Radiology privileges 4/1/22-5/1/23
- Derek Diffendaffer, MD Telemed Radiology privileges 4/1/22-7/1/23
- John Doan, MD Telemed Radiology privileges 4/1/22-7/1/23
- Danny Eisenberg, MD Telemed Radiology privileges 4/1/22-5/1/23
- Nathan Elfrink, MD Telemed Radiology privileges 4/1/22-6/1/23
- Thomas Griggs, MD Telemed Radiology privileges 4/1/22-7/1/23
- Samuel Hancock, MD Telemed Radiology privileges 4/1/22-3/1/24
- Stephanie Heinlen, MD Telemed Radiology privileges 4/1/22-5/1/23
- Christopher Hendrix, DO Telemed Radiology privileges 4/1/22-5/1/23
- Michael Hovsepian, MD Telemed Radiology privileges 4/1/22-2/1/23
- Joshua Jansen, MD Telemed Radiology privileges 4/1/22-6/1/23
- Henry Jones, MD Telemed Radiology privileges 4/1/22-8/1/22
- Jeremie Karsenti, DO Telemed Radiology privileges 4/1/22-5/1/23
- Michael La Pointe MD Telemed Radiology privileges 4/1/22-8/1/22

- Benoit Luyckx, MD Telemed Radiology privileges 4/1/22-8/1/22
- Sunthosh Madireedi, MD Telemed Radiology privileges 4/1/22-8/1/22
- Lauren Martinez, MD Telemed Radiology privileges 4/1/22-8/1/22
- Jason May, MD Telemed Radiology privileges 4/1/22-7/1/23
- Snehal Mehta, MD Telemed Radiology privileges 4/1/22-5/1/23
- Charles Myers, DO Telemed Radiology privileges 4/1/22-6/1/23
- Christopher Nelson, MD Telemed Radiology privileges 4/1/22-6/1/23
- Sarah Orrin, MD Telemed Radiology privileges 4/1/22-5/1/23
- Stephen Parven, MD Telemed Radiology privileges 4/1/22-5/1/23
- Bryan Peck, MD Telemed Radiology privileges 4/1/22-6/1/23
- Jax Pham, DO Telemed Radiology privileges 4/1/22-1/1/24
- Scott Prater, MD Telemed Radiology privileges 4/1/22-10/1/23
- Erik Richter, MD Telemed Radiology privileges 4/1/22-5/1/23
- Omar Samarah, MD Telemed Radiology privileges 4/1/22-8/1/22
- John Sandoz, MD Telemed Radiology privileges 4/1/22-3/1/24
- William Schucany, MD Telemed Radiology privileges 4/1/22-8/1/23
- Danit Talmi, MD Telemed Radiology privileges 4/1/22-5/1/23
- Jay Tank, MD Telemed Radiology privileges 4/1/22-5/1/23
- Joel Thomas, MD Telemed Radiology privileges 4/1/22-10/1/23
- Anthony Toppins, MD Telemed Radiology privileges 4/1/22-7/1/23
- Synda Vandenmooter, MD Telemed Radiology privileges 4/1/22-5/1/23
- Gary Waddell, MD Telemed Radiology privileges 4/1/22-6/1/23
- Gregory Weisbruch, MD Telemed Radiology privileges 4/1/22-6/1/23
- Mark Whitley, MD Telemed Radiology privileges 4/1/22-6/1/23
- Elaina Zabak, MD Telemed Radiology privileges 4/1/22-12/1/22

MOVE FROM PROVISIONAL APPOINTMENTS:

- Nitin Sawheny, MD Hospitalist & ER privileges 4/30/22-4/30/23

REAPPOINTMENTS:

Allied Health Professionals:

- Charlotte (High) Bonsteel, PA-C Cardiology privileges 4/30/22 – 4/30/24
- Heather Prentice, NP Emergency Medicine privileges 4/30/22-4/30/24

Consulting Staff:

- Jason Pack, MD Telemed Radiology privileges 7/1/22-3/4/24
- Branislav Schifferdecker, MD Cardiology privileges 4/30/22-4/30/24

Emergency Medicine Staff:

- Douglas Carlson, DO Emergency Medicine privileges 4/30/22-4/30/24

LOCUM TENENS:

- None

ADDITIONAL PRIVILEGES:

- David Bishop, MD Active Staff privileges 3/21/22-5/31/22

RESIGNATIONS

- Tanveer Ahmed, privileges expired 3/31/22, sent reappointment packet twice with no response
- Michael Golden, MD privileged through DIA, contract ends 4/6/22
- Jeff Lee, DO privileged through DIA, contract ends 4/6/22
- Nicholas Strle, DO privileged through DIA, contract ends 4/6/22
- Nabil Yassa, MD privileged through DIA, contract ends 4/6/22
- Stephen Back, DO privileged through DIA, contract ends 4/6/22
- Damon Brooks, DO privileged through DIA, contract ends 4/6/22
- Marcus Brown, MD privileged through DIA, contract ends 4/6/22
- Bo Yon Choi, DO privileged through DIA, contract ends 4/6/22
- Kelly Cole, MD privileged through DIA, contract ends 4/6/22
- Alfred Degner, MD privileged through DIA, contract ends 4/6/22
- John Scott Dennis, DO privileged through DIA, contract ends 4/6/22
- Kyle Flowers, DO privileged through DIA, contract ends 4/6/22
- Dean Fullingim, DO privileged through DIA, contract ends 4/6/22
- Jeremy Fullingim, DO privileged through DIA, contract ends 4/6/22
- Shawn Grant, MD privileged through DIA, contract ends 4/6/22
- Kevin Hamm, DO privileged through DIA, contract ends 4/6/22
- Jonathan Kirkland, DO privileged through DIA, contract ends 4/6/22
- Julia Knarregorg, MD privileged through DIA, contract ends 4/6/22
- McKinley Lawson, MD privileged through DIA, contract ends 4/6/22
- Kenneth Mann, DO privileged through DIA, contract ends 4/6/22
- Timothy Todd McCay, DO privileged through DIA, contract ends 4/6/22
- Peter James Mostert, DO privileged through DIA, contract ends 4/6/22
- Ralph Noah, MD privileged through DIA, contract ends 4/6/22
- Patrick O'Hayre, DO privileged through DIA, contract ends 4/6/22
- Felino Pascual, DO privileged through DIA, contract ends 4/6/22
- James Ngugen Pham, DO privileged through DIA, contract ends 4/6/22
- George Polanco, DO privileged through DIA, contract ends 4/6/22
- Michelle M Ponder, MD privileged through DIA, contract ends 4/6/22
- Ronald Pritchard, MD privileged through DIA, contract ends 4/6/22
- Bart Rowlett, MD privileged through DIA, contract ends 4/6/22
- Leila Danielle See, DO privileged through DIA, contract ends 4/6/22
- Jeffrey Shelton, MD privileged through DIA, contract ends 4/6/22
- Tanakom Songrug, MD privileged through DIA, contract ends 4/6/22
- Ronald Stillemann, DO privileged through DIA, contract ends 4/6/22
- Sheila Taber, DO privileged through DIA, contract ends 4/6/22
- Christos Vassiliou, DO privileged through DIA, contract ends 4/6/22
- Donald von Borstel, DO privileged through DIA, contract ends 4/6/22
- Blake Edward Weaver, DO privileged through DIA, contract ends 4/6/22
- Brooke Michelle White, DO privileged through DIA, contract ends 4/6/22
- Judith Wolfstein, MD privileged through DIA, contract ends 4/6/22
- Steven Wright, MD privileged through DIA, contract ends 4/6/22
- Myeong Yoon, MD privileged through DIA, contract ends 4/6/22
- Laura McCloy Young, MD privileged through DIA, contract ends 4/6/22
- Laura Lee Arrowsmith, DO privileged through DIA, contract ends 4/6/22
- Christopher Roman, MD privileged through DIA, contract ends 4/6/22

- Christopher Bradshaw DO resigned from staff 4/6/22
- Rachel Presley, NP, privileges expire 4/30/22

After discussion, Bruce Willingham moved and seconded by Johnnie Meredith to approve the minutes and recommended privileges as presented.

Members voting aye: Unanimous

Members opposed: None

Administrator's Report

- The Foundation Board has donated \$30,000 for the purpose of refreshing the ER/Registration lobby, the OB waiting area, and the L & D hallway.
- We have reduced the Surgical Services offered at McCurtain Memorial Hospital. We will not have a General Surgeon after Friday. This program cost approximately \$1.5 million/year with only 1 to 3 procedures each week. We will continue to offer OB services. We hope to be a position to have a general surgeon again, but it must be cost effective.
- Brian met with OU by phone this morning and they will continue to search for a full-time surgeon to be placed in Idabel.
- Monday, we terminated our contract with Dr. Mahaney. Dr. Sawheny will be our full-time hospitalist with two Nurse Practitioners filling in 3 days per week. This will save the hospital \$300-\$400,000/ year.
- Brian met with the CEOs of Paris and Durant to establish better relations with those hospitals. We are working toward getting swing bed admits from them.

NEW BUSINESS:

None

Consideration and vote to enter Executive Session for discussion regarding confidential communications between McCurtain Memorial Medical Management, Inc. and its attorney regarding the Sublease with the Trustees of McCurtain County Hospital Authority, as provided by 25 Okla. Stat. § 307(B)(4).

At 8:24 Bruce Willingham moved and seconded by Johnnie Meredith to enter in Executive Session.

Members voting aye: Unanimous

Members opposed: None

Consideration and vote to return to open session.

At 9:01 Bruce Willingham moved and seconded by Henry Moy to return to open session.

Members voting aye: Unanimous

Members opposed: None

Consideration and possible vote on actions to be taken if any on matters confidential communications between McCurtain Memorial Medical Management, Inc. and its attorney regarding the Sublease with the Trustees of McCurtain County Hospital Authority, as provided by 25 Okla. Stat. § 307(B)(4).

Lindsey Campbell moved and seconded by Johnnie Meredith that the board authorize the attorney to create communication to the Authority Board and County Commissioners regarding the lease.

Members voting aye: Unanimous

Members opposed: None

PUBLIC COMMENTS:

None

Adjournment

Meeting Adjourned at 9:02 pm.

Interim Board Secretary