

**MCCURTAIN MEMORIAL MEDICAL
MANAGEMENT, INC.**

dba McCURTAIN MEMORIAL HOSPITAL

BOARD OF TRUSTEE'S

1301 E. Lincoln Road, Idabel, OK 74745 | (580) 208-3100 f. (580) 208-3122

**MEETING MINUTES FOR
MCCURTAIN MEMORIAL MEDICAL
MANAGEMENT, INC.
MEETING HELD ON
JANUARY 23, 2025**

Johnnie Meredith, President

Lindsey Campbell
Vice-President

Ginny Straley
Secretary

Denise LaRue
Board Member

The McCurtain Memorial Medical Management, Inc., Board of Trustee's, met and held their regular scheduled meeting on January 23, 2025, at 12 o' clock noon, in the Community Conference Room, 1st Floor at McCurtain Memorial Hospital, located at 1301 E. Lincoln Road, Idabel, Oklahoma 74745. Notice of the meeting was filed with the County Clerk in and for McCurtain County, Oklahoma and an agenda was posted in the window of the Cashier's office located in the front lobby of the hospital at least 24 hours in advance of the meeting.

Board of Trustee's in attendance ("X" indicates in attendance)	<input checked="" type="checkbox"/> Johnnie Meredith, President <input checked="" type="checkbox"/> Lindsey Campbell, Vice-President <input checked="" type="checkbox"/> Ginny Straley, Secretary <input type="checkbox"/> Denise LaRue, Trustee
Hospital Administration in attendance ("X" indicates in attendance)	<input checked="" type="checkbox"/> Brian Whitfield, President <input checked="" type="checkbox"/> Kena Allen, Chief Financial Officer <input checked="" type="checkbox"/> Lane Manginell, Chief Operating Officer <input checked="" type="checkbox"/> Sarah Rea, Chief Compliance Officer <input type="checkbox"/> Laura Ray, Chief Nursing Officer <input checked="" type="checkbox"/> Kayla Manginell, Chief Marketing Officer <input type="checkbox"/> Dr. David Bishop, Chief of Staff

I. Roll Call and Determination of a Quorum

President Johnnie Meredith called the meeting to order at 12 o' clock noon and determined that a quorum was present.

II. Announcements and Recognition of Guests

President Johnnie Meredith recognized all guest(s) present at the meeting and opened the floor to public comments as indicated below:

Guest(s) present	No guests
Public Comments	No public comments

III. Consideration and vote to approve Meeting Minutes

After review and consideration, Ginny Straley motioned that the minutes from the December 5, 2024, meeting be accepted as presented. Lindsey Campbell second the motion. The motion carried.

IV. Financial Report

1. Kena Allen, CFO, presented the November 2024, financials. After a discussion and consideration, Lindsey Campbell made a motion to accept the November 2024 financials to which Ginny Straley second. The motion carried.
2. Kena Allen, CFO, presented the December 2024, financials. After a discussion and consideration, Lindsey Campbell made a motion to accept the December 2024 financials to which Ginny Straley second. The motion carried.
3. Ginny Straley motioned that all checks written during the relevant periods, November and December 2024, be ratified. Lindsey Campbell second the motion and the motion carried.

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4. Lindsey Campbell motioned, following a discussions and consideration, to approve the expenses that were presented to the McCurtain County Hospital Authority for payment – and Ginny Straley second. The motion carried.

V. Executive Leadership Updates

1. Chief Nursing Officer, Laura Ray, was not present at the meeting but prepared a written report for the Board in lieu of her attendance. Please see attached.
2. Chief Marketing Officer, Kayla Manginell, was present at the meeting and offered her report. Please see attached.
3. Lane Manginell, Chief Operating Officer, was present at the meeting and offered his report. Please see attached.
4. Chief of Staff, Dr. David Bishop, was not present at the meeting as he was covering the Emergency Room during the meeting.

VI. Quality Council Update

1. Chief Compliance Officer, Sarah Rea, presented the November and December 2024 Quality Council reports to the Board. A motion to accept the Quality Council report was made by Lindsey Campbell and second by Ginny Straley. The motion carried unanimously.
2. A motion was made by Lindsey Campbell and second by Ginny Straley to approve policy changes, amendments, revisions or adoptions as attached. The motion carried unanimously.

VII. Hospital President and CEO Report

Brian Whitfield, hospital president and CEO, made the Board aware of the appreciation his team had for the bonuses that each Executive team member received in mid-January. While the bonuses were not required to be approved by the Board, Mr. Whitfield noted that he wanted to be respectful of the Board and include them in his decision to award his team for their hard work. All members present expressed that they, too, felt the team was deserving. Mr. Whitfield discussed the current renovations of the hospital and discussed that flooring was being installed in the coming days and the intention was to move throughout the entire hospital, 1st and 2nd floor, painting and laying flooring before moving to the exterior of the building and painting, enhancing landscape, and improving the aesthetics of the hospital.

Mr. Whitfield wanted the Board to be aware, too, that the hospital purchased three new vehicles: A maintenance truck, a transport van, and a courier car. He stated that vehicles were needed and were replacing 20 year old vehicles, respectively.

Mr. Whitfield discussed his focus on improving the hospital's finances and the work that had been made on getting the hospital's finances in line, balancing between revenue coming into the hospital and expenses / cash going out.

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Mr. Whitfield also noted that the hospital, to put a cover over the new vehicles, searched for several bids for new awnings, etc. He stated that bids came in at \$12,000 and \$10,950 – but that his father, the owner of Paul's Vinyl Siding and Metal Roofs, Paul Whitfield, supplied the hospital with an estimate of \$8400. He stated that he let Kena Allen, CFO, handle the matter entirely, review the estimates, sign the contract and check for materials. The work to be performed will be a 24' x 36' steel awning off of the north side of the existing Maintenance Barn outside to house the vehicles. Additionally, a covered awning will be added over the exit of the Dietary department. Work will be inspected by Kena Allen upon completion before payment for labor is made.

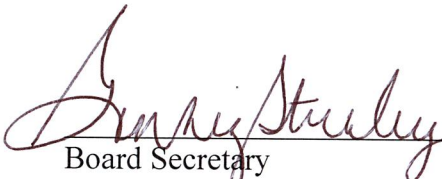
VIII. New Business

No new business was presented.

IX. Vote to Adjourn

Lindsey Campbell motioned at 12:29PM to adjourn. Ginny Straley second. Motion carried unanimously.


Prepared by _____

 2/27/25
Board Secretary _____ Date

Johnnie Meredith, President

Lindsey Campbell
Vice-President

Ginny Straley
Secretary

Denise LaRue
Board Member